



75 Varick Street New York, NY 10013  
www.jackierobinsonmuseum.org

Dear Teacher,

We are so excited to have your class join us at the Jackie Robinson Museum! We will be capturing photos of our programs in action and kindly request your help distributing the attached photo release form for your students.

**Photo Release Form Instructions:**

1. Distribute the Photo Release Form to your students' guardians (print or email).
2. Collect the forms in advance of your Museum visit.
3. Submit the forms to the Museum:
  - a. Preferred method: Scan all the forms for your class into a single PDF document and upload it at <https://bit.ly/JRM-photo-forms>.
  - b. You can also bring the paper copies with you on the day of your visit.

***Completing the photo release form is not required for students to attend the program. We can be sure to avoid photographing any students who do not have signed forms.***

We appreciate your help greatly and look forward to meeting your class soon!

Thank you,

Jackie Robinson Museum Team



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## Photo Release Form

We look forward to welcoming your child to the Jackie Robinson Museum during their upcoming field trip! The Jackie Robinson Museum is a part of the Jackie Robinson Foundation, a non-profit organization.

During the program, Museum staff and/or photographers hired by the Museum may take photos and/or video of the group, which may include images in which students' faces are featured and recognizable. The Jackie Robinson Museum and/or Jackie Robinson Foundation may use these images in:

- **Marketing materials** for the Jackie Robinson Museum or Jackie Robinson Foundation in print or online (i.e. a brochure or promotional video advertising school programs).
- **Online** on the Jackie Robinson Museum or Jackie Robinson Foundation websites or social media accounts, including Twitter, Instagram, and Facebook.
- **Reporting** on the activities and programming at the Museum (i.e. for the Board of Directors or funders).

Photos of your child will *not* be:

- Used for commercial purposes (i.e. merchandise).
- Sold or distributed to any other organization or entity for their use.
- Published with student names or identifying information, unless separate permission is secured for such use.

**By signing this form, I (parent name, print) \_\_\_\_\_, consent to allow the Jackie Robinson Museum and/or Jackie Robinson Foundation to capture and use my child's image in the manner described above.**

School or Organization Name: \_\_\_\_\_

Teacher Name: \_\_\_\_\_ Date of Museum visit \_\_\_\_\_

Student Name: \_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_ Date \_\_\_\_\_